

Chesapeake City
Planning and Zoning Commission
Minutes December 7, 2011

Elaine Shepard
Bob Miller, absent
Harry Sampson
Bill Miners, Chair
Frank Vari
Norman Carter
Lee Adams

Attached list of attendees

Chairman Bill Miners brought the meeting to order at 6:30 pm followed with the Pledge of Allegiance.

Public Announcements:

Bill Miners: Jack O'Connell recently passed away; would like to pause for a few moments of silence to recognize Jack's memory.

Frank Vari: The Candle Light House Tour is this Saturday, along with salvageable metals on the north side. There will not be a pick-up on the south side this month because it's Christmas Eve. Our last load to the recycling brought in \$208. There will be a Cookie Sale on December 10th at the church and the Chamber is looking for donated cookies. Please don't forget your non-perishable food items at the race on New Year's Day. The Town is having an Open House on Friday, December 16th from 4-7pm ; bring a dish and a toy for the Toy-for-Tots Program.

Approval of minutes from November 2, 2011

MOTION: Harry Sampson made a motion, Elaine Shepard seconded to approve the minutes from November 2, 2011. All in favor, motion carried

Staff Reports

Sharon Weygand, Town Administrator- Currently working on a grant for the trails. Included in your packets is a copy of the Resolution the Town Council will vote on next week. Looking into a grant from WILMAPCO for bicycles.

Natalie Ricci, Compliance Officer: report attached

Action Items:

- Shed

File No: 103111

Location: 324 Hemphill St Tax Map: 200 Parcel: 196 Zoned R1

MOTION: Elaine Shepard made a motion, seconded by Lee Adams to approve file number 103111 for a 14' x 24' shed at 324 Hemphill. All in favor, motion carried.

- New Wall Sign advertising Dr. Phillips, DDS

File No: 110911

Property Location: 2533 Augustine Herman Highway

Map: 43 Parcel: 201 Zoned: Commercial

MOTION: Lee Adams made a motion, seconded by Norm Carter, to approve the application for a new sign for the dentist at 2533 Augustine Herman Highway. All in favor, motion carried.

- Parking Mitigation Review: Southside's Bar & Grill

MOTION: Frank Vari made a motion, seconded by Elaine Shepard to accept the reduction in parking mitigation for employee parking from nine (9) to three (3). All in favor, motion carried.

Discussion Items:

- Licensing of Rental Units

MOTION: Elaine Shepard made a motion, seconded by Harry Sampson to send the document to Council to review as a potential Ordinance. All in favor, motion carried.

- Commercial Architectural Standards – possible funding from WILMAPCO
- Draft Comp Dev Ordinance Section 4.2.3B Commercial Item 7A. Pub, bars, nightclub, dance hall and cocktail lounge. Hours of operation shall be limited to midnight.

An item brought up at the workshop with Town Council last night. Felt it was unfair with Schaefer's preparing to open that they would have to close at midnight while the other establishments were grandfathered in to be able to use the county closing time . Would like it to read "...shall adhere to County liquor Board rules." Bill to call Chris Jakubiak.

Would like to address solar panels and satellite dishes, also.

Canceling the December 21st workshop due to Christmas!

Motion: Elaine Shepard made a motion, seconded by Lee Adams to adjourn the meeting at 7:12 pm. All in favor, motion carried.

Respectfully submitted,

D Valerie Walls
Clerk/Treasurer